

## Clarifications on Points Raised in the Pre Bid Meeting on the RFP for Establishment and Operationalization of Project Implementation Unit (PIU) under Swachh Bharat Mission(U)

Sl.No.	Section No. Clause, Subclause & Page No. RfP	RFP Clause	Query	Clarification
1	Page No-4	Eligible bidder: 2.3. "Average" Annual consultancy turnover of the bidder should be more than Rs.7.0 Cr. For last 3 financial years	Consultants with global experience in the Sanitation sector shall be able to successfully execute the required assignment. For encouraging such consultants, it is requested that the minimum annual average turnover of the Applicant from advisory and consulting services in India in the last three financial years is should be INR 1,000 crores or above	No change in RFP
2	Page No.10	QCBS - There shall be 70% weightage to technical score and 30% weightage to financial score	Since the technical capability and experience of the applicant is important for a project of this tenure and nature, request that the Techno-Commercial evaluation of the proposal be considered in the ratio of 80% (Technical) & 20% (Commercial)	No change in RFP
3	Page No.32	Financial Proposal - Capped fees of experts at INR 60,000 for Senior Sanitation Experts and INR 45,000 for Junior Sanitation Experts	Since the technical capability and experience of the team is important, we request that the fees quoted by applicant be allowed to be market determinant and not capped to specific fees	No change in RFP
4	-	Agreement	We request that a draft agreement be shared for reference	Draft agreement is part of RFP (P-27/C).
5	-	Authorized Signatory	We request that a board resolution authorizing the signatory to sign the bid be acceptable	Yes Board resolution in favor of authorized representative shall be accepted.
6	-	Out of Pocket Expenses incurred by Consultants	We request that out of pocket expenses, if any, during the assignment, be reimbursed by the Authority at actuals	NO change in RFP. All expenses to be included in the offered fee.
7	-	Office Space	We request the Authority to confirm if office space shall be provided to the resources deployed for the assignment	YES

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<b>8</b>	Clause-2 (Eligible Bidder), Page No.4	Consultancy firm or company having experience of successfully executing at least one similar project (In field of Environment/Solid Waste/Sanitation) for at least 1 year (operation of PMU/PMC/SLTCs/PIU/CLTC under Central/State Government/PSU/ULBs in India) with annual contract value of the assignment being not less than Rs.100 lakhs	Required experience is only limited to same type of Project Management Unit Projects. Due to vast and diversify scope of the Solid Waste Management sector, kindly reframe the project experience requirement clause.	The Qualifying requirement is the Firm must have experience of operation of PMU/Pmc----- in field of Environment/Solid waste/ Sanitation at least for a period of one year with annual contract value not less than Rs 100.0 lakhs. Accordingly no change in RFP
<b>9</b>			Consultancy firm or company having experience of successfully executing at least one similar project (In field of Environment/Solid Waste/Sanitation) for at least 1 year and successfully executing at least one similar operational project (In field of PMU/PMC/SLTCs/PIU/CLTC under Central/State Government/PSU/ULBs in India	Same as above, No change in RFP
<b>10</b>		Total Number of Assignment (1 mark for each project subject to maximum 10 mark)	Kindly reframe the eligibility clause, because same type of projects is required, that is very limited to provide. Please diversify the scope of project requirements under Solid Waste Management Sector	<ol style="list-style-type: none"> <li>1. Marking for number of project changed from 1- Mark per project to 2 –Marks per project. 1 mark per year also changed to 2 marks per year. Please see addendum.</li> <li>2. The bidder has to list similar assignments in last 5 years and cumulative value of duration in number of years shall be taken for marking.</li> <li>3. Similarly cumulative values of all projects listed shall be considered for marking.</li> </ol> <p>Accordingly no change in (iii) of rfp.</p>
<b>11</b>	Clause-18 Evaluation of Proposal, Page No.9	Total Duration of Assignment (in years) (1 mark for each year subject to maximum 10 mark)	Please diversify the scope of project requirements under Solid Waste Management Sector	
<b>12</b>		Total Value of Assignment (in INR) (1 mark for every Rs.50 lakh subjects to maximum 10 mark	Please diversify the scope of project and their related consultancy fee requirements. Because consultancy fee associated with SWM projects generally lie between 10-30 lakhs. Kindly reduced the project cost	

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<b>13</b>	P-14, Section-1, Data Sheet, Point No.14	Joint Ventures or Consortium Offer: Not Permissible	We request you to allow Joint Venture/Consortium for competitive bidding	No JV/Consortium allowed.
<b>14</b>	Page No.4 (2. Eligible Bidder) Sub-section-2.3	"Average" last 3 years Annual consultancy turnover of the bidder should be more than Rs.7.0 Crore during last 3 financial years	Request to modify the clause as : "Average" last 3 years annual consultancy turnover of Bidder should be more than Rs.50 Crore	No change in RFP
<b>15</b>	Page-9 (18. Evaluation of Proposal, Sub-section-2)	Similar experience (In field of Environment/Solid waste/Sanitation) (Establishment and operationlization of PMU/PIU/PMC/SLTC/CLTC - in last 5 years upto 31st March'2019- 30 marks	Kindly include PMU for Smart City project in similar experience and modify the clause as below: Similar Experience (In field of Environment/Solid waste/Sanitation/ Smart City) (Establishment and operationalization of PMU/PIU/PMC/SLTC/CLTC - in last 5 years up to 31st March'2019 - 30 marks	No change in RFP.
<b>16</b>	Page-9 (18. Evaluation of proposal (2. Similar Experience)	Total number of Assignment (1 mark for each project subject to maximum 10 mark)	Request to modify the caluse as below: Total number of Assignment (2 marks for each project subject to maximum 10 marks)	Pl see reply to Q 10,11,&12 above and Please see Addendum
<b>17</b>	Page-8 (18. Evaluation of offers, 2. Similar Experience	Total duration of assignment (in years) (1 mark for each year subject to maximum 10 mark)	Most of the PMU projects last for 3 to 5 years, hence it is requested to relax the marking scheme as below: Total duration of assignment (in years) (2 marks for each year subject to maximum 10 marks)	Pl see reply to Q 10,11,&12 above and Please see Addendum

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18	Page -14 (Annexure-II- Data Sheet Sub-section- 17)	Last date of bid submission: 19.9.2019 upto 5.00 P.M.	Kindly extend the submission date by atleast 15 days for more comprehensive proposal	
19	Limitation of liability		Kindly include "Limitation of Liability" clause.	Limitation of liability clause is added in the Addendum .
20	Annexure-A, Page no. 17 to 23	<p><u>Package-I</u>: Sr. Sanitation Expert-9 and Jr. Sanitation Expert- 55</p> <p><u>Package-II</u>: Sr. Sanitation Expert- 4 and Jr. Sanitation Expert- 50</p> <p><u>Package-III</u>: Sr. Sanitation Expert- 2 and Jr. Sanitation Expert- 49</p>	Based on our experience in similar projects in India, we feel the need of atleast one full time Resident Project Manager (refer GCC clause no. 4,5)/Team Leader for each package. Hence, kindly confirm if we can consider the cost for the same while preparing the financial proposal.	No full time Resident Manager is needed. The Sr Sanitation Experts are expected to head Districts covered under them and control Jr sanitation experts. No change in RFP
21	Appendix-1, Page no. 30	<p><b>Methodology including Management Plan</b> A detailed write-up under the following heads to be submitted along with this offer.</p> <p>i. Appreciation of the project and response to the ToR.</p> <p>ii. Methodology including work plan and proposed management plan.</p> <p>Provisions to secure and retain professionals.</p>	Kind confirm if there is any page limit for this.	There is no page limit. Marking to be done based on presentation to be given by firm. Time allowed will be 15 Minutes. Accordingly write – up to be given based on presentation to be made. Maximum 15 slides.

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22	<p><b>Educational Qualifications, Experience and Competencies</b></p> <p><u>Senior Sanitation Expert</u></p>	<p>M.Tech in similar related to Water/Sanitation related subject like Water Resource/Hydraulic Engineering from reputed Institution with at least 5 years of experience in Government /semi-Government/autonomous organizations / private company of repute, in related field may also be kindly allowed.</p> <p>B. Tech in Environmental/Public Health Engineering is very rare in India. Also, as per Section I, Page no. 10, SN. 4, Evaluation of Proposal, mark assigned for qualification of Sr. Sanitation Expert with B. Tech in Civil/Environmental is 1. So, it is understood that B. Tech in civil is also allowed. Kindly confirm.</p>	<p>Now BE/BTech in Environmental Engineering &amp; PHEO are being offered in India. So B.Tech (Civil) not allowed for Sr. Sanitation Expert.</p>
23	<p><b>Section-V: ToR, Clause no. 4</b></p> <p>Or</p> <p>B. Tech in <b>Environmental Engineering/Public Health Engineering</b> from reputed Institution with at least 7 years of experience in Government/semi-Government / autonomous organizations/ private company of repute, in related field.</p>	<p>M.Tech in similar related to Water/Sanitation related subject like Water Resource/Hydraulic Engineering from reputed Institution with at least 5 years of experience in Government /semi-Government/autonomous organizations / private company of repute, in related field may also be kindly allowed.</p> <p>B. Tech in Environmental/Public Health Engineering is very rare in India. Also, as per Section I, Page no. 10, SN. 4, Evaluation of Proposal, mark assigned for qualification of Sr. Sanitation Expert with B. Tech in Civil/Environmental is 1. So, it is understood that B. Tech in civil is also allowed. Kindly confirm.</p>	<p>No Change in RFP</p>

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24	<p>Section-V: ToR, clause 5</p>	<p>h. The firm shall position its team of professionals at the respective places for accomplishment of assigned tasks. Additionally, <b>the FIRM shall position senior faculties/consultants in advisory position for critical input to the assignment as and when required.</b> The FIRM shall make their own arrangements for this purpose from the overall amount payable as per the payment schedule.</p>	<p>We understand that the project may require additional input of some senior faculties/consultants in advisory position for some critical input during this assignment.</p> <p>Being an international consultant has an in house pool of highly qualified national as well as international experts for water, wastewater, sanitation, solid waste management, urban infrastructure etc. and since they are highly paid expert, we request for an additional payment for such input may kindly be allowed if required.</p>	<p>No additional payment for back end senior consultant is payable. Firm to arrange service as and when required from overall amount.</p>
25	<p>Section-V: ToR, clause 5</p>	<p>i. The agency will ensure that in case a person on the team leaves, a replacement is made available within 15 days' time.</p>	<p>Generally, under any employment contract, an employee has to serve a minimum 30 days' notice period. Hence, we request to you kindly provide atleast 30 days' time for any replacement.</p>	<p>Yes</p>

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26	Data Sheet, Clause no. 17c and 23, Page no. 14	Proposals must be submitted no later than the following date and time: <b>19-09-2019 up to 17 hours (5 PM)</b>	We request you to kindly extend the due date of Proposal Submission by another 2 weeks from the date of receipt of the Pre-proposal Clarifications, which will give us reasonable time to compile our "Technical Proposal document" and prepare a very comprehensive & competitive "Financial Proposal".	Please revised submission date in Addendum.
27	Data Sheet, Clause 6, Page no. 13	Technical proposal to be submitted: YES, as per form given at Section – III along <b>with all supporting documents</b> Single proposal for 3 Packages.	Kindly provide a list of documents to be submitted along with Technical Proposal.	List of Document Required is mentioned in Technical Format provided in bid
28	Section-V: ToR, clause 7	Facilities To be provided by the Firm/Agency to Experts from O&M charges  All Experts to be provided with Laptop and internet connectivity, Tele communication expenses, all travel cost within ULB and attending meeting at PDDUDA level. All office stationeries required for proper functioning of Experts to be provided by the FIRM/AGENCY.  Only office sitting space and arrangement will be provided by Client free of charges. For visit of	It is understood that the client will provide fully furnished office in all the ULBs with water supply, electricity etc. at free of cost to the consultant. Kindly confirm.	Yes Sitting arrangement & office space will be provided for each Expert.

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		Experts to Bhubaneswar with special approval of department TA & DA for such visit shall be payable Extra as per rate applicable to class-1 Govt. employee of the state.	
29	Section-V: ToR, Clause 6	Monthly Progress Report	Kindly clarify whether the consultant need to submit ULB wise Monthly Progress Report (MPR) or only one MPR for a package.  Also, please specify the number of copies i.e. hard and soft of MPR.
30	Section-IV, Format for Financial Proposal, Page no. 32	3. The price bid where Price offered is more than Maximum cost mentioned above will be rejected. The O&M cost to be paid shall be 40% of Salary Quoted. Any other figure quoted in price bid will be ignored. The competent authority reserves the right to reject financial bids which are less than 15% of the maximum cost specified.	The maximum limit for salaries of the experts are not as per industry standards and it would be difficult to find quality experts. Also, the overall budget seems to be on lower side and may kindly be allowed to exceed.
31			No change in RFP
	General	Earnest Money Deposit	It is understood that the bidder need to submit only one Earnest Money Deposit of Rs. 5.00 Lakh along with one Technical proposal and three Financial proposal. Kindly confirm.
32	General	Advance Payment	In all projects, an advanced payment of 10% of the consultancy fee as mobilization advance is generally paid to the consultant which is adjusted by the Client in equal installments by adjusting the same from the consultant's monthly invoices until the advance payment is fully set off.  Hence requesting you to kindly consider.
33	General	Organization structure	Kindly share an organization structure for the project.
			Yes
			No Advance is Payable. No change in RFP.
			Experts are to Report before the competent authority for joining.



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<b>34</b>	Page-7, Clause No.15	Technical and Financial proposal (original + copy) for each package as mentioned clause 15. But clause 18, Page No.8 for all the 3 packages single technical bid shall be given	Do we need to submit separate technical bids or (original + copy) for each package	No. Single Technical proposal for all three packages and separate Financial proposal for each Package are to be submitted.
<b>35</b>	Clause No.15 (Point No.15.1	A Technical and Financial proposal (original) for each package as mentioned in the Date Sheet shall be submitted in the prescribed format attached with this RFP document at Annexure-III & Annexure-IV	Do we need to submit separate technical bids for each package?	Please see clarification above.
<b>36</b>	Date sheet clause No.19	Tender fee must be deposited: Yes Tender fee of Rs.5,000/- (non-refundable) to be deposited. Earnest Money Deposit(EMD) to be submitted: Yes EMD of Rs.6.00 lakh (Refundable) to be deposited	Please clarify the exact amount of EMD (as it mentioned in the Annexure-1 Rs.15,000/- and 5 lakh	EMD is Rs5.0) lakhs

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<b>37</b>	In Section– I (Instructions to Bidders);	Cl. 18 (Evaluation of Proposal); under Sl. No. 2 in the Table (Similar Experience in field of Environment, Solid waste and Sanitation) in Establishment and Operationalization of PMU/ PIU/ PMC/ SLTC/CLTC) in last 5 years up to 31st March 2019 – 30 Marks; under the sub-criteria (1st row, Total Number of Assignment) - 1 mark is assigned for each completed project subject to maximum 10 marks. In this context, we would request you to either (i) allow us to mention 10 nos. of similar projects during last 10 years in place of last 5 years; or (ii) assign 2 marks for each completed projects during last 5 years in place of assigning 1 mark for each completed project	Revised Marking given in Addendum. Please see
	Deposit of EMD	In addition to Demand Draft we request you to allow to submit the same through Fixed Deposit Receipts (FDR).	No change in RFP

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## **Clarifications on Points Raised in the Pre Bid Meeting on the RFP for Establishment and Operationalization of Project Implementation Unit (PIU) under Swachh Bharat Mission(U)**

### **ADDENDUM NO -1**

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#### **Addendum No-1 to RFP NO.1785 Dated.26.08.2019 RFP for establishment and operationalisation of Project Implementation Unit (PIU) under SWM.**

This addendum No-1 is issued to amend following conditions of above RFP:

1. The due date for submission of bids under this RFP is modified to 27<sup>th</sup> Sept. 2019 12:00 P.M. Accordingly the RFP shall be available for downloading from web site up to 26.09.2019. The date of Opening of Technical Proposal is also amended to 27.09.2019 , 1.00 PM. The above amendment may be read at all places in the RFP where bids submission/ opening date was mentioned.
2. Clause no-18 evaluation of offer sl.no-2 similar experience marking revised as under
  - i. 1 mark per project subject to maximum 10 marks is changed to 2 marks per project subject to maximum 10 marks.
  - ii. 1 mark per year subject to maximum 10 marks is changed to 2 marks per year subject to maximum 10 marks.
3. Under Annexure – vi draft form of contract ii. General conditions of contract clause no-11- Limitation of liability is added as under “The total liability of the firm under this contract shall be limited to the total value of contract”.
4. All other terms & conditions of RFP remains unaltered.

**Additonal Director,SUDA**