

Pre-Bid Queries & Responses Regarding RFP For Selection of Consultant for Setting up of a State Level PMU for Improving the Implementation of Capacity building through Concurrent Monitoring & Evaluation of “Mukhya Mantri Karma Tatpar Abhiyan (MUKTA)”.

Date & Time of Pre-Bid meeting: 10.10.2022 at 04.00 P, M (Virtual Mode)

Sr No	Relevant Clause of RFP	Content of RFP	Bidders Queries	Response
1	Eligibility Criteria – 3.a. Page No- 16	a) The bidder should have experience of executing minimum 5 similar assignments for at least 1 year operation of Program Management Unit / Mission Management Unit at State Government / Central Government level where fees minimum than Rs Two Crore per assignment in the last 7 years and should have minimum 1 similar assignments for at least 1 year operation of Program Unit/ Management Unit in Odisha where fees not less than Rs 2 Crore per assignment in at least 1 year operation of Program Unit/ Mission Management Unit in Odisha where fees not less than Rs 2 Crore per assignment in last 7 year.	<p>We understand the agency should have experience of executing minimum 5 similar assignments with a minimum one-year duration of Program Management Unit / Mission Management Unit at the State Government / Central Government level, minimum order value being Rs Two Crore per assignment in the last 7 years and out of that one assignment should be in Odisha.</p> <p>We must submit total 5 assignments to qualify.</p> <p>Please clarify whether our understanding is correct in this matter.</p>	Yes, out of which 1 assignment in Odisha.
2	Marking Table	1.2- Similar experience of operating Program Management Unit / Mission	We understand if, multiple organizations	A. For 1.2- Total 20 Marks allotted

	<p>1.2 1.3 , Page -19</p>	<p>Management Unit in last 7 years up to 31st March 2022, Only 10 best projects to be given – 20</p> <p>1.3- Experience of consultancy involving Transaction Advisory service in urban Sector (5 best projects in last 5 years up to 31st March 2022) – 05</p> <p>For SI no 1.2 & 1.3 percentile marking with best getting full marks and others in proportion will be followed.</p>	<p>get equal marks.</p> <p>Request for further clarifying the marking process during the pre-bid meeting.</p> <p>Also, request you to kindly include consulting experience/ transaction advisory experience in Infrastructure sector where the scope of work includes preparation of bid documents, bid process management etc. (5 best projects in last 5 years up to 31st March 2022) – 05</p>	<p>under the head for all 10 Nos of Project submitted i.e 10 Marks for total duration of Projects (In years) and 10 Marks for total Value of Projects (In INR).</p> <p>Similarly for 1.3 – Total 5 Marks allotted under the head for all 5 nos of project submitted i.e 2 Marks allotted for total duration of Projects (In years) and 3 Marks for total Value of Projects (In INR).</p> <p>Bidder having highest duration of Project</p>
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				<p>operation in Years shall get full marks under the respective heads. Other Bidder will get mark in proportion. So chances of multiple organizations getting same mark is very remote.</p> <p>B.Any Consultancy experience in Urban Sector including Infrastructure sector which involves Transaction advisory services like Bid management process, evaluation etc shall be</p>
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				considered under this head.
3	Methodology Including Management Plan – 1.5, Page No- 19	Methodology Including Management Plan – 30 Based on presentation	Since this section will be evaluated based on the technical presentation, we understand agency need not submit the Approach & Methodology during the technical proposal. Please clarify whether our understanding is correct in this matter.	Yes, it is required to submit.
4	Clause 1 and Clause 2.1 Page 5 and 16	Eligibility Criteria The Bidder should have experience of at least 1 assignment where the scope of work should include preparation of social sector project DPR, fees more than Rs 200 lakhs in last 7 years. Work completion/ Work order to be enclosed.	In the last 10 years, DPRs in social sectors are prepared for various areas, however, fees of more than Rs. 2.00 crores seem too high. Agency is working across all state government departments/ organizations and facilitating them in preparation of DPRs/ Feasibility Studies in Social sector such as water supply, education, health, transport, infrastructure etc. and as per our knowledge, even there would hardly any DPRs undertaken by the State Government of Odisha where the fees is more than Rs. 2.0 crores. Hence, we request you to kindly modify the eligibility requirement as below. <i>“The Bidder should have experience of at least 1 assignment where the scope of work should include preparation of DPR/ Feasibility Studies for social sector which includes water supply,</i>	Please refer Corrigendum-1 to the RFP

			<p><i>education, health, transport, infrastructure etc./ Infrastructure Sector/ MSME Sector etc., fees at least Rs 50 lakhs in last 7 years” . Work completion/ Work order to be enclosed.</i></p>	
5	General		<p>We understand the agency has to deploy 7 resources as per the resource list provided in the financial proposal out of which only 5 CVs will be evaluated in the technical proposal.</p> <p>Please clarify whether our understanding is correct in this matter.</p>	Yes
6	General		<p>We would like to request to kindly add one Team Lead/ Project Managers position who will be majorly responsible for the smooth implementation of the program in coordination with different stakeholders.</p>	<p>Team lead shall be selected among the proposed list of Experts in RFP on seniority basis During the contract signing.</p>
7	Inclusion of Limitation of Liability	NA	<p>The clause Limitation of Liability is not mentioned in the RFP or Draft Agreement. We request you to kindly incorporate the following clause:</p> <p>“The Client shall not recover from the CONSULTANT, in contract or tort, under statute or otherwise, aggregate damages in excess of the fees actually paid for the Services that directly caused the loss in connection with claims arising out of this</p>	No Change

			Agreement or otherwise relating to the Services.”	
8	Clause No-3.5 Accounting, inspection and auditing, Page-66	The Consultancy firm/agency(i) shall keep accurate and systematic accounts and records in respect of the Services hereunder, in accordance with internationally accepted accounting principles and in such form and detail as will clearly identify all relevant time changes and costs, and the bases thereof, and (ii) shall periodically permit the “Client” or its designated representative and/or the Client, and up to five years from expiration or termination of this Contract, to inspect the same and make copies thereof as to have them audited by auditors appointed by the “Client” or the Client, if so required by the “Client” or the Client as the case maybe.	We request you to kindly modify the clause as below: The Consultancy firm/agency(i) shall keep accurate and systematic accounts and records in respect of the Services hereunder, in accordance with internationally accepted accounting principles and in such form and detail as will clearly identify all relevant time changes and costs, and the bases thereof, and (ii) shall periodically permit the “Client” or its designated representative and/or the Client, and up to one year from expiration or termination of this Contract, to inspect the same and make copies thereof as well as to have them audited by auditors appointed by the “Client” or the Client, if so required by the “Client” or the Client as the case maybe.	RFP Clause prevails.
9	Clause No-3.8 Documents prepared by the Consultant/ Agency to be property of the Client, Page-66	All plans, drawings, specifications, designs, reports, other documents and software prepared by the Consultancy firm/agency for the “Client” under this Contract shall become and remain the property of the “Client”, and the Consultancy firm/agency shall, not later than upon termination or	We request you to delete the clause and replaced with the following: Any information, advice, recommendations or other content of any reports, presentations or other communications or documents we provide under this Agreement	RFP Clause Prevails.

		<p>expiration of this Contract, deliver all such documents to the "Client", together with a detailed inventory thereof. The Consultancy firm/agency may retain a copy of such documents, but shall not use anywhere, without taking permission, in writing, from the Client and the Client reserves right to grant or deny any such request. If license agreements are necessary or appropriate between the Consultancy firm/agency and third parties for purposes of development of any such computer programs, the Consultancy firm/agency shall obtain the "Client's prior written approval to such agreements, and the "Client" shall be entitled at its discretion to require covering the expenses related to the development of the program(s) concerned.</p>	<p>("Reports"), other than information provided by Client, are for Client's internal use only (consistent with the purpose of the particular Services) including Client's board of directors, audit committee, or statutory auditors and not for disclosure externally outside authority's organization. CONSULTANT may use data, software, designs, utilities, tools, models, systems and other methodologies and know-how ("Materials") that the CONSULTANT owns in performing the Services. Notwithstanding the delivery of any Reports, the Consultant retain all intellectual property rights in the Materials (including any improvements or knowledge developed while performing the Services), and in any working papers that the CONSULTANT compile and retain in connection with the Services (but not information provided by Client reflected in them). Upon payment for the Services, Client may use any Materials included in the Reports, as well as the Reports themselves as permitted by this Agreement.</p>	
10	Proposal Submission, Page No-2	Last date and time of submission of bid	Due to the festive season of Durga Puja and Diwali, offices remain closed. Hence, we request you to kindly extend the last date of submission for at least 2-3 weeks.	Please refer Corrigendum-1 to the RFP
11	Section-III of	Social Development Expert:	Query raised during Pre Bid meeting as	Please refer

	RFP- Term of Reference -4. Key Personnel, Qualification & Experience,	MBA-Rural Management with relevant Experience, from a reputed Institute with more than 07 years of experience.	: Requested to Consider the qualifications as follows: MBA in Management/ Rural/ Urban Management with relevant experience more than 7 year of experience from reputed institute.	Corrigendum- 1 RFP
12	ToR	Finance Expert Chartered Accountant / Qualified cost Accountant with more than 7-year experience in development Sector	We would request for modifying the education as follows: MBA Finance/ Masters in Commerce/ Chartered Accountant / Qualified cost Accountant with more than 7-year experience in infrastructure/ development Sector	No Change
13	SN 1.1 of Table, Page No- 19in 5 specified domain areas mentioned in the Technical Format, Max 4 best in each domain area)	Kindly clarify the sub-criteria i.e., "in 5 specified domain areas mentioned in the Technical Format, Max 4 best in each domain area"	Bidder has to submit the CVs of Inhouse Experts/ Specialists , bidder is having for following domain areas for evaluating the institutional strength only. 1) Project Management Specialist 2) Infrastructure Specialist 3) IT Expert 4) Finance Expert 5) Social development Expert. The format for submitting the CV has been given in Tech -1 (C .A) (Page no- 33)
14	SN 1.2 of Table, Page -19, 20	only 10 best projects to be given....	Kindly clarify the term "best" in this criterion wherein the scope of work has not been the part of sub-criteria. If only the value and	Please refer S.I No-2

			duration are considered, then more the duration and value of the project would fetch highest marks. Kindly clarify whether our interpretation is right!	
15	SN 1.3 of Table, Page-19,20	Experience in Consultancy involving Transition advisory services in urban sector (of 5 best projects....	I. Kindly clarify the services included in Transition Advisory in urban sector II. Kindly clarify the term "best" in this criteria wherein the scope of work has not been the part of sub-criteria. If only the value and duration are considered, then more the duration and value of the project would fetch highest marks. Please clarify whether our interpretation is right! III. Also request clarification on the max. marks earmarked against sub-criteria.	Please refer S.I No- 2
16	Notice Inviting RFP. (Page-4&5)for a period of Two years (Extendable for further 1 year based on performance)	We suggest to increase the value of consultancy fees by 10% of the quoted price annually post successful completion of one year of engagement.	RFP Clause Prevails
17	Appendix-4, Page- 25-27	Technical qualification experience	The criteria mentioned here are different from the one mentioned under Data Sheet (pg. no. 16-17). Please clarify which set of experience shall be considered for evaluation.	Page-16-17, data sheet specifies the eligibility criteria. Page-25-27, specifies details to be furnished for meeting the eligibility and also for technical scoring as mentioned in Bid data sheet 20.5.

18	Page no- 46, 52	Key Personnel, Qualification & Experience	The qualification & experience criteria mentioned here do not match with the criteria mentioned in pg.#19. Please clarify.	The qualification and experience of Experts mentioned in the ToR (Page- 45 to 52) are minimum requirement. However, in qualifications and experience mentioned in Pg # 19 are for marking purpose. Please also refer corrigendum-1 to RFP.
19	4.1.3, Page no- 68deployment of consultants on partial (example 25%, 50%, 75% etc.) or full-time basis.....	We understand that there are multiple aspects of the project for which respective job profiles have been asked for. However, it would be easier on our part to estimate the efforts if there remains clarity from the RFP stage regarding deployment of resource persons. Thus we request to assign efforts (or deployment percentage against each profile in the FORM FIN-3.	Each profile the deployment is full time basis.
20	RFP Schedule, Page-2	Last date and time of submission of bid - 25.10.2022 up to 01.00 pm	We understand that the requirement of extension of deadline for submission of proposals by bidders has been taken into consideration vide clause 8.3 at pg.9. Considering the same, we request to keep the deadline at least 3 weeks from the date of issue of corrigendum / addendum, if issued or else from 10.10.2022.	Please refer Corrigendum-1 to RFP

Administrative Officer

State Urban Development Agency (SUDA)