

ANNUAL REPORT OF STATE URBAN DEVELOPMENT AGENCY(SUDA) FOR THE YEAR 2008-09



STATE URBAN DEVELOPMENT AGENCY
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Members of
The Governing Body of SUDA

- | | | |
|-----------------------------------------|---|-----------|
| 1. Minister, Urban Development Deptt. | - | Chairman. |
| 2. Commissioner-cum-Secretary to Govt., | | |

- | | | | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|----------------------------------|
| | Housing & Urban Development Deptt. | - | Vice-Chairman. |
| 3. | Commissioner-cum-Secretary to Govt.,
Health & Family Welfare Deptt.
or his nominee. | - | Member. |
| 4. | Commissioner-cum-Secretary to Govt.,
Education Deptt. or his nominee. | - | Member. |
| 5. | Secretary to Govt., Works Deptt.
or his nominee. | - | Member. |
| 6. | Commissioner-cum-Secretary to Govt.,
Harijan & Tribal Welfare Deptt. or his nominee | - | Member. |
| 7. | Commissioner-cum-Secretary to Govt.,
Industries Deptt. or his nominee. | - | Member. |
| 8. | Director, Municipal Administration. | - | Member. |
| 9. | Two eminent citizens from the field of
Social Services, Education, Health
Architecture, Engineering, Town Planning
and Allied Artisans to be nominated
by State Govt. | - | Member. |
| 10. | Director Town Planning | - | Member. |
| 11. | Project Director-cum-
Member Secretary, SUDA | - | Member
Secretary
Convener. |

P R E F A C E

Aims & Objectives of the SUDA

Setting up of a State Level Agency for formulating policies, preparation of perspective plan guidelines and direct overall research and training was recommended by the National Commission on Urbanisation. The Eighth Plan Policy guideline envisages integrated approach for alleviation of urban poverty

and servicing the urban poor with basic facilities so that the quality of life improves. Keeping in view the strategy of the 8th Plan and direction of Govt. of India, Govt. of Orissa, Housing & Urban Development Deptt. decided to constitute State Urban Development Agency at the State level. In the year 1990-91 SUDA was constituted and started functioning in more articulated manner from 1992-93. Since then SUDA is functioning with the following objectives :-

- a. To restructure and strengthen the benefit delivery system through effective design of schemes bringing about structural changes in the existing organizational set-up integrating the process of planning, implementation and evaluation.
- b. To monitor, supervise and evaluate the performance of the schemes implemented by the Urban Local Bodies apart from resolving constraints and conflicts experienced by the implementing agencies at various level.
- c. To emphasize planning from “the bottom up” instead of “from top down” and involve people in the process of planning, implementation and evaluation through formation of Neighborhood Committees and Community Development Societies (CDS).
- d. To train Municipal and other field level functionaries in the approach and methods of Community Management.
- e. To publicize and disseminate the provisions and benefits of the welfare schemes.
- f. To assist urban Local Bodies in preparation of Action Plan, Detail Project Report (DPR), Quarterly Progress Report (QPR) & Utilisation Certificate for schemes like SJSRY, BRGF, ILCS & Affordable housing in Partnership.

1. Activities

State Urban Development Agency(SUDA) has been declared as Nodal Agency for all Poverty Alleviation Programmes like Swarna Jayanti Sahari Rojgar Yojana(SJSRY), Backward Region Grant Fund (BRGF), Integrated Low Cost Sanitation (ILCS) & Affordable housing in Partnership.

The Urban Local Bodies play a significant role in the programme implementation where District Urban Development Agency (DUDA) supervises it at the district level and State Urban Development Agency(SUDA) monitors at

state level. SUDA keeps constant follow up on the following matters for an useful and meaningful outcome.

1.1 Action Plan – As because successful implementation of the programme depends on the formulation of Action Plan, SUDA ensures submission of Action plan from all the ULBs before commencement of new financial year. Formulation of Action Plan not only reflects the yearly requirement of funds but also explains about the need based projects and target groups. Action Plans are being tallied with the expenditure at the time of submission of expenditure report (MIS) in every quarter. As a result of which, ULBs do not get chance to deviate the Action Plan or approved projects.

1.2 Quarterly M.I.S – The ULBs utilise the UPA fund and report their financial and physical progress in every quarter. SUDA ensures regular and correct M.I.S from all the ULBs. As per the fixed schedule dates, ULBs furnish M.I.S report through their dealing person. SUDA consolidate all the M.I.S report and send it to Govt. in every quarter for onward transmission to Govt. of India.

1.3 Utilisation Certificates - U.Cs are received in SUDA, which are being consolidated and furnished to Govt. for onward transmission to Govt. of India. To ensure this process, SUDA keeps constant touch with ULBs as well as District Urban Development Agency through correspondence. As a special drive the staffs of SUDA have covered 17 Districts and 55 ULBs to ensure proper implementation of the scheme and collection of Utilisation Certificates during the year 2008-09. A total amount of U.C i.e. Rs 759.99 lakhs have been collected and submitted to Govt. of India during 2008-09. It may also be pointed out that during this financial year (2009/10), Ucs to the tune of Rs 641.15 lakhs have been submitted to GOI.

1.4 Capacity Building - SUDA is putting sincere efforts to enhance the capacity of Urban Local Bodies by orienting their officials through different training and workshop and by providing equipments, circulars, guidelines and literature. During the year 2008-09, SUDA has organized the following training & workshops under SJSRY and BRGF: -

Sl.	Participants	Subject/Topic	Date	Place
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No.				
1.	Community Organiser	Implementation of SJSRY	20.11.08	Berhampur
2.	Executive Officer	-do-	21.11.08	Berhampur
3.	Bankers	-do-	22.11.08	Berhampur
4.	Trainers-on-Call	-do-	22.11.08	Berhampur
5.	Community Organiser	-do-	12.01.09	Sambalpur
6.	Executive Officer	-do-	13.01.09	Sambalpur
7.	Bankers	-do-	14.01.09	Sambalpur
8.	Trainers-on-Call	-do-	14.01.09	Sambalpur
9.	E.Os/Chairpersons	Automation System (Project – “e-Municipality”)	06.07.09	Bhubaneswar
10.	Community Organisers	Revised SJSRY guideline	07.07.09 08.07.09	Bhubaneswar
11.	Engineers	Implementation of BRGF	22.07.09	Bhubaneswar
12.	Executive Officers	Implementation of BRGF	07.08.09	Bhubaneswar
13.	Elected Representatives, BMC	An overview <i>JnNURM</i> & Urban Reforms	27.08.09	Bhubaneswar
14.	Elected Representatives, Puri	An overview <i>JnNURM</i> & Urban Reforms	28.08.09	Puri



CAPACITY BUILDING OF UPA FUNCTIONARIES THROUGH TRAININGS

2. Training Tie-up with NIUA/RCUES

SUDA has decided to organize some training programme in collaboration with national reputed institute like National Institute of Urban Affairs (NIUA), New Delhi & Regional Center for Urban Environmental Studies (RCUES), Lucknow. The level of participants are Mayors, Chairpersons, Vice-Chairpersons, Councilors, Executive Officers, Community Organisers, Project Director, DUDAs and other UPA functionaries. SUDA has successfully organized some training and workshops during August and current month with financial support of NIUA and RCUES.



INAUGURATION OF WORKSHOP OF NIUA/SUDA AT BHUBANESWAR/PURI

3. **Below Poverty Line Survey(B.P.L)**

SUDA takes an initiative for conduct of Urban B.P.L survey in the state. During the year 1998 and 2004, SUDA as the Pioneer Agency monitored the process of B.P.L Survey as per the provisions stipulated in SJSRY guideline to determine the target groups. SUDA was associated right from developing of formats to orientation of staff and compilation. The survey was successful and in urban areas of our state, 5,40,080 nos. of Urban Poor families were identified which constituted the total population of 21,89,969. SUDA involved district administration in the B.P.L. process after orienting all Project Director, DUDAs-cum-Additional District Magistrate. National Informatics Centre [NIC] at the state and district level processed the Datas.

4. **Brief Picture on Schemes**

The financial and physical performances relating to the year 2008-09 under Swarna Jayanti Sahari Rojgar Yojana is mentioned below:

(A) S.J.S.R.Y

The objective of the scheme is to create employment opportunities as well as to make social upliftment of the urban poor.

(i) Urban Self Employment Programme(Subsidy)

The ULBs have utilized Rs 494.27 lakhs towards subsidy and assisted 11943 nos. of Urban Poor beneficiaries under bankable schemes.



SETTING OF MICRO ENTERPRISE WITH FINANCIAL ASSISTANCE UNDER USEP

(ii) Urban Self Employment Programme(Training)

The ULBs have utilized Rs.154.57 lakhs and 8824 nos. of Urban Poor have been trained and 2658 nos. are undergone training.



SKILL UPGRADATION TRAINING

(iii) Urban Wage Employment Programme (UWEP)

The ULBs have utilized Rs.224.38 lakhs under the programme and 114000 nos. of mandays have been generated.



(iv) Development of Women and Children in Urban Area(DWCUA)

The programme is specially designed for women group and the ULBs have utilized Rs.171.80 lakhs for assisting 242 nos. of women group for group enterprises there by benefiting 2838 nos of Urban poor women.



(v) Thrift & Credit Societies

439 nos. of T & C Societies have been assisted with revolving fund by the ULBs. An amount of Rs.56.18 lakhs have been spent for the purpose. An Insurance scheme in the name of Mother Teresa Child and Mother Insurance was launched with collaboration with United India Insurance Company.



TRAINING & COUNSELLING OF T&C/SHG GROUP

(vi) Community Structure

The programme is to foster neighborhood development committees in low income neighborhood areas for effective participation of urban poor in programme implementation. The ULBs have utilized 77.57 lakhs towards Social services like health, education, welfare, training and awareness camps.



HEALTH CHECK-UP CAMP



A FUNCTIONAL BALWADI

5. Establishment of B.R.G.F Cell

For the first time Backward Region Grants Fund, a Centrally Sponsored Scheme, covering 19 backward districts and 70 Urban Local Bodies has been implemented in the Urban area with the pursuance of Hon'ble Commissioner-cum-Secretary, Dr. Arun Kumar Panda, IAS. The main objectives of this fund is to strengthen the Capacity Building of the ULBs in the form of Planning, Implementation, Monitoring, Accounting and Improving Accountability and Transparency. SUDA has been declared as Nodal Agency to undertake different activities under Capacity Building and placed with Rs.2.50 Cores for the year 2007-08. The budget for the first year indicated below:-

Sl. No.	Component	Allocation (In lakhs)
1.	Training/Workshop	Rs.9.00
2.	Sensitization Workshop	Rs.30.00
3.	I.E.C & Public Awareness	Rs.20.00
4.	Outsourcing of Manpower	Rs.62.00
5.	Office Infrastructure Provision	Rs.79.00
6.	Establishment & maintenance of Accounts & Audits	Rs.50.00
	TOTAL	Rs.250.00

A total amount of Rs.37,02,094/- have been spent out of Rs.2.50 Crores placed with SUDA.

6. Integrated Low Cost Sanitation (ILCS)

This scheme is sponsored by Ministry of Housing & Urban Poverty Alleviation. The objective of the scheme is to convert or construct Low Cost Sanitation unit. The scope covers all towns in Orissa and is limited to EWS households. This scheme is composite of funding i.e. Central Subsidy – 75%, State Subsidy – 15% and beneficiary contribution – 10%. The unit cost is Rs.10,000/- with two pit pour flush individual latrine with superstructure. SUDA has been declared as Nodal Agency and can utilize 1% of the total Central allocation for the MIS monitoring system, capacity building and IEC component. Identified NGOs having adequate experience in this field will be funded 15% over and above the total project cost to be borne by Center & State based on the ratio 5:1 at different stages of implementation.

All the ULBs have been instructed to identify their demand and to prepare Detail Project Report (DPR) with the help of NGOs if required.

7. U.N.D.P

Ministry has identified three states including Orissa for providing financial assistance with UNDP support. The State Govt. have been pleased to declare SUDA as the Nodal Agency for handling the project. Towns like Puri, Cuttack, Sambalpur & Berhampur are included in this project. The objective of the project is to carryout reforms in Urban Local Bodies and to strengthen their capacity in

terms of training, awareness, infrastructure & manpower support. Activities like, accounting reforms through double entry, property tax reforms, establishment of facilitation center, preparation of city development plan, study of credit rating have been undertaken at the ULB level. Initially NIC was involved to orient officials and staffs of four cities for handling software for record keeping, implementation, monitoring and evaluation purpose. Establishment of facilitation center have been proved to be beneficial for the urban Local Bodies where services are delivered through single window delivery system.

City Development Plan for four cities have been prepared and submitted which will be presented before the new council. Double entry accounting system has been adopted in four cities and officials handling accounts have been trained accordingly. Tally software is installed in the computers. Property Tax reforms is a prerequisite for big funding in future and is one of the major reforms undertaken in ULB level so far urban reforms is concerned.

The performance of Orissa in this context is highly appreciated by Govt. of India as well as UNDP as a result of which SUDA/Orissa have been honored with a medal basing on the excellent performance of Berhampur Municipal Corporation who have much ahead with reforms and its impact to its citizens indirectly.

As a Nodal Agency SUDA has received an amount of Rs.185.19 lakhs and incurred an expenditure of Rs.144.15 lakhs remaining a balance of Rs.26.95 lakhs. An amount of Rs.14.09 lakhs have refunded to Govt. of India including interest of Rs.2.67 lakhs as the project period ended. The Utilisation Certificates for total amount of Rs.144.15 lakhs have already been submitted to GOI/UNDP.



Vision

At the end, the vision with which SUDA was created has remained unfulfilled due to lack of financial support for developing infrastructure, Human resource and support for policy formulation. While SUDA of many other states have developed into a vibrant organization, we though a pioneer state, have remained dormant. We would request, Hon'ble Minister U.D and Chairman, SUDA and Commissioner-cum-Secretary, H & U.D.Deptt. and other members present to give us support for making this organisation a success.

ACHIEVEMENT
REPORT OF
STATE URBAN DEVELOPMENT AGENCY SUBMITTED BEFORE
PRINCIPAL SECRETARY, H & U.D. AND VICE-CHAIRMAN, SUDA FOR KIND PERUSAL

1. Regional level training organized by SUDA

Sl. No.	Venue	Participant	No. of participant	Date
1.	Berhampur	Community Organiser	40	20.11.08
2.	Berhampur	Executive Officer	28	21.11.08
3.	Berhampur	Bankers	17	22.11.08
4.	Berhampur	Trainers-on-Call	32	22.11.08
5.	Sambalpur	Community Organiser	32	12.01.09
6.	Sambalpur	Executive Officer	24	13.01.09
7.	Sambalpur	Bankers	18	14.01.09
8.	Sambalpur	Trainers-on-Call	30	14.01.09
	TOTAL		221	

2. Field visit

The staffs of SUDA were directed to visit ULBs district wise to ensure proper implementation of programmes under SJSRY/IHSDP and to collect Utilisation Certificates.

Sl. No.	District	Name of ULBs	Date	U.C collected

3. UNDP

SUDA facilitated UNDP audit and made compliance to square-up the expenditure incurred under UNDP programme. Audit compliance was furnished before Govt. of India for acceptance.

National Slum Development Programme (NSDP) and Valmiki Ambedkar Awas Yojana(VAMBAY) was monitored efficiently. These programmes have been phased out and A.G. Audit has reviewed and audited the expenditure and performance of the schemes. Audit compliance has been made successfully.

4. The proposal under Capacity Building of BRGF scheme was prepared and submitted before high power committee for sanctioning. SUDA has

been declared as Nodal Agency to undertake activities under Capacity Building. An amount of Rs.2,50,00,000/- was placed with SUDA by P.R.Deptt. through SIRD. The status of BRGF programme is indicated below

Total Expenditure on or before March,31st 2010 will be Rs.83,61,402/- + Rs.1,53,42,000/- = Rs.2,37,03,402/-

Sl. No.	Component	Amount available	Expenditure (In Rs.)			Balance	To be spent before 31 st March,10
			Head	Amount	Total		
1.	Training/ Workshop Sensitization Workshop	39.00	Training	4,96,407/-	11,47,119/-	Rs.27,52,881/-	Rs. 8,00,000/-
			Exposure Visit	6,50,712/-			Rs.7,00,000/-
2.	IEC & Public Awareness	20.00	Printing, Office Board etc.	56,151/-	56,151/-	Rs.19,43,849/-	Rs.11,00,000/- to be diverted for E.M.A.
3.	Outsourcing of manpower support	62.00	Manpower support to DUDAs	36,48,000/-	36,48,000/-	Rs.25,52,000/-	Correspondence made with ASCI for Exp. Rs.22,52,000/-
4.	Office Infrastructure provision	79.00	B.B. Connection by BSNL	35,10,132/-	35,10,132/-	Rs.43,89,868/-	Balance Amount Rs.43.90 lakhs will be placed with the OCAC (File submitted)
5.	Establishment & Maintenance of Accounts	50.00	Engagement of C.A	0	0	Rs.50,00,000/-	Rs.61.00 lakhs will be placed with Govt.
	TOTAL	250.00		83,61,402/-	83,61,402/-	Rs.1,66,38,598/-	Rs.1,53,42,000/-

5. Training

(a) SUDA is orienting Urban functionaries like Chairpersons, Councilors, Executive Officers, Community Organisers, Engineers, NGOs, TOCs through BRGF & SJSRY. During this year SUDA has already trained ----- nos. of participants. SUDA has made E.O, C.O acquainted with Revised guideline of SJSRY and also proper implementation of BRGF programme. As advised by Vice-Chairman, 4 batch of participants comprising of Chairperson & Chief Executive were sent to KILA, Kerla & YASHADA, Pune for Exposure Visit.

(b) A training tie-up has been made with National Institute of Urban Affairs (NIUA). Elected Representatives of Bhubaneswar Municipal Corporation & Puri Municipality have been trained with support from NIUA. SUDA is planning to undertake another two Training-cum-Workshop in the month of April,2010 with their support.

**ACHIEVEMENT NOTE OF
STATE URBAN DEVELOPMENT AGENCY
PERTAINING TO THE YEAR 2009-10**

1. AUDIT

(i) **UNDP-SUDA** as the Nodal Agency received Rs.1.85 crore under Capacity Building for Decentralized Urban Governance of UNDP (Project No.00050930) towards reforms like Double Entry Accounting system, Property Tax, Preparation of CDP, Establishment of Facilitation Center and Capacity Building. The project has been completed. The expenditure made for the purpose has been audited by Thakur Vaidyanath Aiyar & Co., New Delhi. SUDA has made compliance to the Para-wise comments submitted by the Auditor. The Audit firm furnished final Audit report to Ministry of Urban Development, New Delhi through UNDP.

(ii) **NSDP/VAMBAY-** As Nodal Agency, SUDA has successfully monitored and evaluated both NSDP and VAMBAY scheme since its inception. As both the schemes were sponsored by Govt. of India, the physical and financial performance relating to the year 2002-2008 was audited by A.G.Orissa. SUDA has made compliance to the para-wise comments furnished by A.G.Audit. Both the programmes have been phased out.

(iii) Govt. in H & U.D.Deptt. have released A & O.E to SUDA from time to time. As per Govt. instruction, the expenditure made by SUDA from the year 1996 to 2009 was audited by **Efficiency Audit of Finance Deptt.** SUDA has made compliance to the para-wise comments furnished by Audit party. The final Audit report is awaited.

(iv) SUDA has been declared as Nodal Agency for undertaking activities under Capacity Building of BRGF. SUDA had received an amount of Rs.2.50 crore and spent Rs.2.48 crore and submitted the same to the proper quarter. The performance Audit by **A.G.Orissa** was undertaken in the meantime. The Audit party was highly impressed on the performance and expenditure made by SUDA so far. SUDA is awaiting for the grant to be released for the second year budget.

2. Field Visit

As per direction of 8th Governing Body of SUDA, Project Manager and Staffs visited 4 Urban Local Bodies, where intervention of UNDP was made for undertaking different type of Reforms work. The status report is presented for kind perusal.

As per direction of Governing Body, Project Manager and staffs visited four ULBS to examine the status of work undertaken by Consultants/Agencies under GOI-UNDP. Earlier, the Consultants were engaged for reforms like Property Tax, Double Entry Accounting System, preparation of City Development Plan. Another objective was to establish facilitation center for single window delivery system.

The date of visit to the ULBs is as follows :-

Sl. No.	Place	Date
i.	Berhampur	7.10.2009
ii.	Puri	2.3.2010
iii.	Sambalpur	8.3.2010
iv.	Cuttack	22.4.2010

- (a) The purpose of visit is to go around to see the functioning of facilitation center.
- (b) To verify the Assets Register and Opening Balance Sheet and the role of Consultants in the process of conversion from Single Entry to Double Entry and its implication.
- (c) To check the unit of properties identified in four towns by the Consultants and installation of data in computers.
- (d) To consult with Commissioner, Municipal Corporation and Executive Officers on the preparation of City Development Plan and subsequent presentation before newly elected Representatives.

During the above programme, Consultants were requested to accompany Project Manager to clarify the matter and get acquainted with reform work at Berhampur. Accordingly representatives of AIILSG and S. Sahoo & Co. were present to clarify.

(i) Double Entry Accounting System

The Tally Software has already been installed in the computers lying in Four ULBs.. The Opening Balance Sheet has already been prepared taking in to account of

expenditures, assets since inception of ULB. Initially the staffs of ULBs were trained to acquaint with Double Entry Accounting System and to deal with Tally Software. But it was found that Double Entry Accounting System is not prevailing as because of lack of interest of employees and follow-up by Consultants.

Action Taken

In presence of Commissioner, Berhampur Municipal Corporation and Consultants, it was decided to orient staffs again to handle Tally Software and Double Entry Accounting. Consultant will chalk out a programme and will accordingly train Accounts staffs of four ULBs. It was also suggested to engage C.A Firm for preparation of Balance Sheet for the year 2009- 10. The Puri Municipality has already engaged Mr. Manas Dash, C.A for the purpose. Cuttack Municipal Corporation has assured to engage also Mr. Manas Dash, C.A for updating of accounts and preparation of Balance Sheet.

(ii) Property Tax

The Consultant has already completed the survey work to identify unit of properties with old Municipal records on merged data. The ward level maps using cadastral sheets, geo-coding and superimposition on satellite image have already been prepared and available with G.E.O. InfoTech. The development and deployment of customized software is not done. The classification of properties and fixation of rates in consultation and final approval of Council is not done awaiting amendments related to units area based property tax reforms in the Orissa Municipal Act to finalize the basis for assessment to be made and other guidelines about categories of use, rate of tax, tax calculation formula, exemption provisions, rebate provisions, format of various notices and bills etc.

Sl. No.	ULB	Property as per the TOR	Total property Surveyed	Additional property detected	Remarks
1	Puri	28968	34400	5432	Complete
2	Sambalpur	19414	25960	6546	-do-
3	Cuttack	143000	68897	-	-do-
4	Berhampur	65992	45500	-	-do-

Action Taken

The Consultant was directed for entry of all the properties identified during survey in the computers available in the facilitation center for the access of public as well as taxpayer. As because the developed software needs customization as per the needs of the State/ULBs, the Consultant was asked to obtain dummy software from G.E.O InfoTech and to train Municipal employees of Revenue & Accounts section. Some fund under this head should be released for customization. AIILSG was contacted and asked to submit an Action Plan for deployment of Property Tax Reforms software and post Deployment Training and Handholding. The detail as follows :-

Activity	Outcome	Tentative Timeframe	Requirements from NA/ULBs
Deployment of Demo version of the Property Tax Software alongwith the GIS Database	All the ULBs under the project would have GIS database and demo version of the tax reforms software which can be used to train the ULB staff	To be decided in agreement with SUDA	Procurement of Arc View 3.2. A software by the ULBs
Training of the ULB staff on the use of the software and trouble shooting with necessary hand holding	The ULB staff would be able to access and rectify GIS database and would be able to use the software and generate bills as well as troubleshoot the software	To be decided in agreement with SUDA	Some computer literate ULB staff needs to be designated for the training and post-training handling of the software and GIS database. Further, dedicated systems have to be set-up for the operation
Post-amendment customisation of the software, further training to the ULB staff to operate customized software with necessary handling	The ULB staff would be able to operate the customized software very easily as they already have the basic know-how of the software	Post-amendment of the Municipal Act	Same as above

(iii) City Development Plan

ASCI was appointed as Consultant by SUDA to prepare Comprehensive Development Plan (CDP) for Berhampur, Sambalpur, & Cuttack. The Consultants has already prepared CDP for these towns. The concerned CDP are available with SUDA, which will be handed over to ULBs after it is being presented before Governing Body of SUDA. As per agreement with SUDA, ASCI has to present the CDP before newly elected

Council for any addition or alternation. However, the Consultant has already been requested to make a power point presentation before the members of Governing Body in next G.B. meeting.

(iv) Facilitation Center

Berhampur & Cuttack Municipal Corporation, Puri & Sambalpur Municipality have already established facilitation center in their towns. But it is very unfortunate that, no facilitation center except Cuttack is functional. The facilitation centers are not fed with sufficient computers, trained staffs and other e-gazettes. It was felt that, due to shortage of computer trained staff, the facilitation centers are not discharging required results. However, Govt. in H & U.D.Deptt. has already issued a circular/instruction to all ULBs for having basic training programme for skill development of officials of ULBs to handle the new I.T. Tools. In response to the Govt. instruction all the four ULBs have already identified their staffs to be trained in their respective Institutions as selected by H & U.D.Deptt. The ULBs have already sponsored the names of staffs from Accounts, Revenue, Establishments & Engineering Section to their Institutes and training programmes are going on. We hope after completion of Computer training programme, the Chief Executive will depute some of the trained staff to the facilitation centers.

3. Training

(i) As Nodal Agency under Capacity Building of Backward Region Grant Funds (BRGF) SUDA has organized Training Programmes for different level of functionaries connected with Urban Development. The detail training programme is tabled below for kind perusal.

Sl. No.	Participants	Subject/Topic	No. of Participants	Date	Place
1.	E.Os/Chairpersons	Automation System (Project - "e-Municipality")	55	06.07.09	Bhubaneswar
2.	Engineers	Implementation of BRGF	70	22.07.09	Bhubaneswar
3.	TOCs/NGOs/Local Experts		140	24 & 26.07.09	Bhubaneswar
4.	Executive Officers	Implementation of BRGF	70	07.08.09	Bhubaneswar
5.	Chairpersons/Vice-Chairpersons	Implementation of BRGF	140	03.11.09	Bhubaneswar
6.	Councilors (only Ganjam District)	Implementation of BRGF	277	4/6/11 & 13.11.2009	Bhubaneswar

SUDA made an effort to orient nearly 752 Nos. of participants during 2009-10 under Capacity Building of BRGF as per approved Training Calendar.

(ii) **SJSRY** - **SJSRY was revamped by Govt. of India** with an intention to make the scheme more viable and beneficial for the Urban Poor. To acquaint with revised guideline, all 100 Community Organisers/In-Charge C.Os were trained by SUDA on 4th & 5th August,2009 at Bhubaneswar.

(iii) **Training Tie-up with NIUA, New Delhi/RCUES, Lucknow** - SUDA made a training tie-up with two reputed Institute of India and organized some training programmes during 2009-10. The detail is placed below for kind perusal.

Sl. No.	Participants	Subject/Topic	Tie-up with	Date	Place
1.	Elected Representatives, BMC	An overview <i>JnNURM</i> & Urban Reforms	NIUA	27.08.09	Bhubaneswar
2.	Elected Representatives, Puri	An overview <i>JnNURM</i> & Urban Reforms	NIUA	28.08.09	Puri
3.	E.Os/C.Os/Bankers/ADMs/Sub-Collectors (Southern Division)	Revamped SJSRY Guideline	RCUES	2 & 3.09.2009	Puri
4.	E.Os/C.Os/Bankers/ADMs/Sub-Collectors (Northern Division)	Revamped SJSRY Guideline	RCUES	4 & 5.09.2009	Puri
5.	E.Os/C.Os/Bankers/ADMs/Sub-Collectors (Central Division)	Revamped SJSRY Guideline	RCUES	8 & 9.09.2009	Bhubaneswar
6.	Chairpersons of all ULBs	Revamped SJSRY Guideline	RCUES	7.9.2009	Bhubaneswar

4. **Exposure Visit** - SUDA organized an Exposure visit (4 batch) for Chairpersons/Vice-Chairpersons and Executive Officers of BRGF towns to understand the different developmental initiatives in the other part of the country, where certain measure initiatives have resulted in better service delivery mechanism. Exposure visit was facilitated as localization of understanding of successful experiment and stood as platform for exchange ideas into workable models. 2 batch of participants were sent to KILLA, Kerla and another two batches of participants were sent to YASHDA, Pune. The

officials of SUDA facilitated the programme and accompanied with the teams as Nodal Officer. The programme was beneficial and highly successful as per feedback received from the visiting teams.

5. **Performances under SJSRY** - As monitoring Agency, SUDA is reviewing the performances of all ULBs regarding financial and physical achievement under SJSRY through quarterly MIS and monthly Review meeting. The component wise achievement under the scheme during 2009-10 is indicated for kind perusal.

The objective of the scheme is to create employment opportunities as well as to make social upliftment of the urban poor.

(i) Urban Self Employment Programme(Subsidy)

The ULBs have utilized Rs 653.07 lakhs towards subsidy and assisted 6138 nos. of Urban Poor beneficiaries under bankable schemes.

(ii) Skill Training for Employment Promotion amongst Urban Poor (STEP- UP)

The ULBs have utilized Rs.97.33 lakhs and 5721 nos. of Urban Poor have been trained and 3420 nos. are undergone training.

(iii) Urban Wage Employment Programme (UWEP)

The ULBs have utilized Rs.248.69 lakhs under the programme and 108292 nos. of mandays have been generated.

(iv) Urban Women Self-help Programme (UWSP)

The programme is specially designed for women group and the ULBs have utilized Rs.239.81 lakhs for assisting 256 nos. of women group for group enterprises there by benefiting 2718 nos of Urban poor women.

(v) Thrift & Credit Societies

644 nos. of T & C Societies comprising of 8601 women have been assisted with revolving fund by the ULBs. An amount of Rs.146.37 lakhs have been spent for the purpose. An Insurance scheme in the name of Mother Teresa Child and Mother Insurance was launched with collaboration with United India Insurance Company.

(vi) Urban Community Development Network (UCDN)

The programme is to foster neighborhood development committees in low income neighborhood areas for effective participation of urban poor in programme implementation. The ULBs have utilized 66.94 lakhs towards Social services like health, education, welfare, training and awareness camps.

6. **Utilisation Certificates** - The role of SUDA is to collect Utilisation Certificates from ULBs/DUDAs and to transmit the same to Govt. of Orissa as well as Govt. of India. New allocation depends on the submission of Utilisation Certificates of the previous year. With constant follow-up, SUDA ensure proper and timely Utilisation of funds and submission of Utilisation Certificates therein. Collection of Utilisation Certificates under SJSRY & BRGF is indicated for kind perusal.

Sl. No.	Scheme	Amount (Rs. in Lakhs)	Month of submission
1.	SJSRY	641.15	June'09
		207.16	Aug.'09
		650.00	Dec.-May'10
2.	BRGF	35.10	July'09
		213.39	April'10
	TOTAL	1746.80	

7. **Infrastructure Support** - SUDA made provision towards infrastructure support in the 1st year budget under BRGF. SUDA has taken a historical step for strengthening Urban Local Bodies as well as District Urban Development Agency for providing support towards manpower and office space.

(i) For quick and immediate response from ULBs are ensured through a Broadband connection. SUDA has placed funds with BSNL for Broadband connection to 70 BRGF ULBs.

(ii) Funds were placed with 70 BRGF ULBs for constructing a new room inside their office premises.

(iii) For establishment and maintenance of Accounts and Audit system, 70 BRGF ULBs were placed with funds for appointment of Chartered Accountant firm, maintaining transparent method.

(iv) 19 DUDAs covered under BRGF were placed with funds towards appointment of Office Co-ordinator and Computer Operator and office contingency. This provision will definitely increase the efficiency of DUDAs.

8. **Report Returns** - All the Urban Local Bodies have been asked to submit a quarterly progress report to SUDA for compilation. SUDA consolidates all MIS and send quarterly MIS to H & U.D.Deptt. for onward transmission to Ministry of Urban Development. SUDA also provides information sheet in monthly review meeting chaired by Principal Secretary of H & U.D.Deptt. relating to financial and physical performance of SJSRY and BRGF. SUDA also prepare agenda to be discussed in SLBC meeting in every month and be ready with information for Parliament and Assembly question, Governor's Annual Report and information required by Govt. from time to time.

9. **Funds Distribution** - Govt. have been pleased to order for registration under Central Plan Scheme Monitoring System (CPSMS) to avail Central Assistance under SJSRY during 2009-10. Accordingly, SUDA has opened a separate account to receive Central Assistance in future. This year SUDA has distributed funds under SJSRY towards Central & State Share through Bank Draft and on-line transfer.